

1 ADMISSION

1.1 MPhil & MPhil leading to PhD

Selection purely on open merit.

1.2 Admission selection committee

1.3 Admissions Criteria:

Sixteen years of schooling or minimum of 4 year education after FSc i.e,

1. MBBS
2. BDS

2.2 Eligibility for admission to MPhil and MPhil leading to PhD program

To be eligible for admission to MPhil, a candidate shall possess;

- i. A degree after sixteen years of schooling or 4 year education after FSc (130 credit hours) will be compulsory for admission into MPhil / MPhil leading to PhD.
- ii. A test equivalent to GRE test (GAT General) will be necessary for admission to MPhil / MPhil leading to PhD.

1.4 Ineligibility for admission;

- i. Anyone who has been expelled by any university or college for mis-conduct or for use of unfair means in the examinations or any offence involving moral turpitude or for any valid reasons shall not be entitled to admission.
- ii. Anyone who has been admitted earlier to MPhil program but later was declared to have ceased to be student of the university under these regulations shall not be allowed admission.

2 Requirements for M.Phil

- i. MPhil program shall be comprised of course work of 24 credit hours and a dissertation of 26 credit hours.
- ii. Degree shall normally be completed within four consecutive semesters.
- iii. The course requirements shall normally be completed in the first two semesters.
- iv. Dissertation based on research shall normally be completed by the end of the fourth semester.
- v. Each MPhil student shall follow the syllabi and courses of studies as may be prescribed, by the academic council, from time to time.
- vi. All the semester examinations shall be held on the University campus.
- vii. English shall be the medium of instructions.
- viii. MPhil / PhD candidates shall be required to pay tuition fee and such other dues, as determined by the University from time to time.
- ix. MPhil program course work break up
 - a. A total of 30 credit course work in the
 - i. Major course(s) in which a scholar is registered.

- ii. Course(s) related to the major courses.
 - b. Thesis on a topic approved by the G&RMC.
 - c. Viva-voce
- 3 Transfer from M.Phil to PhD and requirements of PhD

In order to be eligible for admission to the PhD program, a candidate shall possess MS/MPhil or its equivalent degree or must have completed course work with CGPA of 3.0 or above in a relevant discipline from HEC recognized University/Institution.
- 4 Requirements for PhD degree
 - i. Additional PhD level course work of at least 18 credit hours followed by a comprehensive examination along with thesis will be essential for the award of PhD degree.
 - ii. The candidate must have passed the subject GRE. In disciplines where this test is not available, equivalent test (GRE local) shall be developed locally by the University with minimum passing score of 70%. The candidate is required to take at least 60% score in the test.
 - iii. The requirements for PhD degree shall comprise a minimum of additional PhD level course work of 18 credit hours (30 Crs hr of MPhil + additional 18 Cr hrs in PhD) followed by a comprehensive examination and a dissertation based on research.
 - iv. Acceptance/publication of at least one research paper in HEC approved/recognized journal is essential before the submission of dissertation.
 - v. The requirements for PhD degree shall normally be completed within four years from the date of registration. The maximum time for the completion of PhD degree shall be six years from the date of registration in the PhD program. Only under exceptional circumstances, to be described in detail by the PhD candidate and supported by the supervisor, the G&RMC may allow extension of up to one year beyond the maximum time limit of six years.
 - vi. Residence requirements of two years shall be necessary for students pursuing PhD program. However, in cases where supervisor and co-supervisor are satisfied that the research work can be carried out outside the university, residency requirements may be relaxed.
- 5 Registration in the University
 - i. A scholar for MPhil / PhD degree program shall be registered in teaching department / institution of the University.
 - ii. Registrar of the university shall maintain a register of MPhil / PhD research scholars and assign a registration number to each scholar at the time of provisional admission.
 - iii. A "notification of registration" for each candidate approved /allowed for admission to MPhil/PhD program shall be issued by the University.
 - iv. Registration may be renewed on payment of the prescribed fee if a scholar is re-admitted within a year after having been struck off the rolls for any valid reason.

- v. A person registered for the MPhil / PhD degree program shall be called MPhil / PhD research scholar.
 - vi. Each student so selected shall be required to register and pay the dues within 30 days from the date of issuance of the notification of registration, failing which the admission of the selected candidate shall be deemed as cancelled. The tuition fee and other dues shall be determined by the university from time to time.
- 6 Registration of courses in the department/center/institution
- i. At the beginning of each semester, MPhil/PhD research scholar shall be registered for the courses of study on the prescribed registration card.
 - ii. The HOD shall forward within seven days of the commencement of the semester classes all the registration of course cards to the Controller of Examinations. MPhil/PhD research scholar may change/drop course(s) within 15 days from the commencement of semester on the recommendations of the supervisor and the HOD concerned.
 - iii. No change or drop of the registered course(s) shall be allowed after 30 days of the commencement of semester.
 - iv. MPhil/PhD research scholar shall be allowed to withdraw from a course 2 weeks before the end of the classes in the semester subject to the approval by the course teacher and HOD. The withdrawn courses shall appear on the transcript with letter grade 'W'.
 - v. MPhil/PhD research scholar shall normally register for 15 credit hours courses in the regular semester.
 - vi. MPhil/PhD research scholar dropping all the registered courses or choosing not to register in any course within fifteen days from the start of a semester shall deem to have dropped the semester.
 - vii. No freezing/dropping shall be allowed in the first semester. The dropped semester shall be counted towards the period required for completing the course work.
 - viii. MPhil/PhD scholar dropping a semester shall be required to pay tuition fee for the semester.
 - ix. MPhil/PhD research scholar may be allowed to transfer the credit hours from other accredited Universities/DAIs. The HOD shall evaluate and recommend the transfer of credit to G&RMC for approval. No credit hour of a course shall be transferred if the letter grade is less than "B". If a PhD candidate with research in progress, transfers along with his supervisor, the G&RMC on the recommendation of the HOD may allow a maximum of 15 credit hour courses to be transferred.

- x. The courses allowed to be transferred should be compatible with the syllabus of the University. The transferred course shall be marked as transferred on the transcript. The grade and the grade point of the transferred credit course shall be used in calculating the GPA and CGPA calculation.
- xi. MPhil/PhD research scholar shall be responsible for providing the letter grade and grade point from the last University/DAI attended.